



3 Mills Studios, Three Mill Lane, London E3 3DU

☎ +44 (0) 208 215 3340 | ✉ info@evolutionaryfilms.com | 🌐 www.evolutionaryfilms.com

EVOLUTIONARY FILMS - DELIVERY SCHEDULE

All elements must contain the appropriate logos including the Evolutionary Films animated logo provided on request (this always runs with sound and written approval should be sought for any variance in this).

Prior approval from Evolutionary Films must be received in writing for features originated in any aspect ratio other than 1.85:1 or 2.35:1.

Prior approval from Evolutionary Films must be received in writing for features using subtitles, or any text over picture outside of the front and end credits. All titles (main, end, translation, locales, dates, etc.) must be high enough on screen to allow for two lines of subtitles for any dialogue/narration occurring during the titles. Additionally, the lettering of the titles shall appear within 1.33:1 TV aspect ratio "safe title area" for any television exhibition of the Film.

All materials are to be delivered in the English language. Where this is not the case we may require translations or additional delivery materials. However Evolutionary Films will reject any materials delivered in a language other than English without prior agreement.

All elements are expected to have been properly QC'd prior to delivery however Evolutionary Films will perform verifying QCs on certain key elements, if these elements fail QC then the Producer will be liable for subsequent QC costs.

All paperwork delivery should be as scanned copies of documents (as .pdf files). In the instances where original documents are clearly required (e.g. Certificates of Origin) then scanned copies should be supplied in addition to copies of the originals.

Producer acknowledges that supplementary materials may be required to effect delivery to a specific distributor. Producer agrees the cost of creating any such items will be advanced by the Producer if Evolutionary Films advises that they are needed.



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FILM DELIVERABLES

- (a) **The full feature as an Apple Pro-Res (HQ) .mov 1920x1080 file in its native frame rate, texted and textless versions. In addition 2k, 4k or DCP (if available).**
- (b) **The feature audio containing 6 track mix, 6 track M&E, 2 track mix, 2 track M&E, stems, score, licensed music and all Pro-Tools sessions. The audio codec should be PCM**
- (c) **Trailer for the Film as an Apple Pro-Res 1920x1080 file and trailer audio containing 6+2 track mix, 6+2 track M&E, NDME (and any music tracks used in the trailer).**
- (d) **Feature and Trailer Spotting List (CCSL) timed to Feature and Trailer.**
- (e) **Detailed written information regarding run time, aspect ratio and type of audio track.**
- (f) **Bonus material including behind the scenes footage, interviews, scripts, photo gallery, trailers, and making of footage (if available).**

CREATIVE DELIVERABLES

- 1) **KEY ART.** If any key art has been created then high resolution, layered files are to be supplied.
- 2) **PHOTOGRAPHY.** A minimum of 50 (if possible) high resolution scans with a minimum resolution at 300 DPI suitable for creating key art and marketing materials. Images must be cleared for theatrical poster art, home video packaging, promotional materials and on-screen usage.
- 3) **BILLING BLOCK.** The final, approved Billing Block, accompanied by any required Producer logos, provided in a digital, editable format.
- 4) **PRESS KIT MATERIAL.** To be provided in a digital format. The Press Kit must include:
 - a) Short Synopsis
 - b) Long Synopsis
 - c) Production Notes



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- d) Key Cast and Crew Bios
 - e) Cast and Production Credits
 - f) Detailed Song List and Credits (if applicable)
- 5) NAME/LIKENESS REQUIREMENTS. Indicating any contractual approval entitlements or other name/likeness obligations. If no obligations exist, a statement must be provided noting as such.
- 6) PAID AD STATEMENT. Indicating any contractual screen credits and paid advertising credits together with any contractual restrictions. The statement should include credit obligations, name and likeness restrictions, talent approvals, noting format, placement, type size and exclusions.
- 7) PRESS REVIEWS. If available, copies of reviews, review quotes and articles published on the production of the Film.

DOCUMENTATION

- 1) MUSIC.
- a) Music Cue Sheets. A music cue sheet stating for each composition in the Film: the title, the composers, publishers, copyright owners, performers, arrangers, usage, performing rights society, as well as the duration of each cue and film footage in and out.
 - b) Music Licenses. Copies of fully-executed long form synchronization and performance licenses, master use licenses, library licenses, and agreements for each composer of original underscoring used in the Film authorizing the use of all music contained in the Film on a full buy-out basis in all media now known or hereafter devised. Said licenses should allow for the use of each cue used in the Film in perpetuity throughout the universe without any future payment obligations (e.g., box office bonuses or so-called “step-ups”).
- 2) FILM/TELEVISION/OTHER CLIPS.
- a) Footage Clip Cue Sheet and Licenses. Should the Film include clips containing footage from any outside source (including, without limitation, other motion pictures or television), Evolutionary Films shall be furnished with a Clip Cue Sheet,



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indicating exactly where each clip appears in the Film (via footage and frame counts), the title and source of the clip, the copyright owner, and the exact duration together with fully executed agreements for each clip contained in the Film.

3) LEGAL.

- a) Chain of Title. All documents evidencing ownership of the Film from initial underlying elements (e.g., screenplay, book or stage play option/purchase, or writer employment) through to the completed motion picture.
- b) US Copyright. Evidence of filing of all applicable documents with the U.S. Copyright Office (e.g., Form PAs for each of the screenplay and the completed motion picture, and recordation with Document Cover Sheets of all documents evidencing ownership and transfer of all underlying rights to the production entity.
- c) Certificate of Origin. Certificates of Origin and Nationality (x10 original and notarised).
- d) Dennis Angel (or equivalent) Copyright Report and Title Search. A copyright report and title search report.
- e) Deal Memos and Contracts. Photocopies of all fully-executed deal memos, long-form agreements or other documents relating to the engagement of all above the line personnel for the Film, including where applicable: writer(s); director; producer(s) (individual and/or corporate); cast; composer; music supervisor; editor; casting director; costume designer and director of photography.
- f) Legal Clearances. Photocopies of all fully-executed licenses, contracts, location agreements, and/or other written permissions, authorisations or releases from the proper parties in interest permitting the use of any product, musical, literary, dramatic, copyrighted, trademarked and other material of whatever nature used in the production, exploitation, or advertising of the Film.
- g) Bonus Material Clearances. Photocopies of all fully-executed licenses, clearances and releases for all material used in agreed-upon DVD bonus materials, on a full buy-out basis, in



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perpetuity, in all media now known or hereafter devised, if applicable.

- h) Stock Footage. A list setting forth in detail all stock footage used in the Film, noting the copyright owner(s) of said footage. Photocopies of all fully-executed agreements for all stock footage contained in the Film, evidencing that all necessary rights to use the footage in the Film have been obtained, including all underlying permissions required, if applicable.
- i) Copyright Statement. The “Program Copyright” provided in a digital editable format.
- j) Dolby/SDDS/DTS Contracts (if applicable). Photocopies of the fully-executed contract(s) with Dolby licensing the use of the stereo process for the Film. The fee paid must authorise a Dolby SR mix for a full-length feature for worldwide theatrical distribution.
- k) E&O Insurance. A motion picture errors and omissions policy issued by a recognised insurance carrier. Said policy shall have limits of at least \$1,000,000 with respect to any one claim relating to the Film and \$3,000,000 with respect to all claims relating to the Film in the aggregate, and a deductible of not more than \$25,000.